

OFFICE OF THE PRINCIPAL: PANCHAYAT COLLEGE, BARGARH

No.73 // Date 08.01.2021 //

QUOTATION CALL NOTICE

Sealed quotations are invited from registered book sellers/Publishers having valid GSTIN/PAN fulfilling all terms and conditions of payment for supply of **Text Books/ Reference Books** for the session **2020-21** under IDP of OHEPEE.

The details of terms and conditions and the list of books are available in the college website www.panchayatcollege.in.

The sealed quotations must reach the undersigned by speed post **on or before 25th January 2021 by 2.00 PM**. The Envelope containing the Quotation should be superscribed "**QUOTATION FOR SUPPLY OF BOOKS**".

The quoted price must be inclusive of all taxes and free delivery.

The authority reserves the right to cancel or reject any or all quotations without assigning any reason thereof. The authority will not be responsible for any postal delay.



**Principal,
Panchayat College, Bargarh**

Terms and Conditions

1. **Books are broadly categorized as follows:**
 - a) Books of foreign publications.
 - b) Books of Indian Publication in English Language.
 - c) Books of Indian Publication in other languages (Hindi/Odia/Sanskrit).
2. The firms should clearly indicate whether they can supply the books required as per the list of books uploaded in the college website. No substitution will be normally allowed.
3. The price of books, inclusive of all taxes with free delivery must be indicated in the quotations.
4. After receiving the order, the books must be delivered in the College free of cost. The delivery charges will be borne by the supplier.
5. Books must be of original publication, not pirated version.
6. The suppliers are requested to quote the discount structure publication wise, paper bound / hard bound, National / International publication for compliance of order.
7. The Quotations will be opened on Dt.25.01.2021 at 3.00 P.M. in the office of the Principal in presence of Purchase Committee.
8. Payment will be made after receiving the books in good condition. Unsolicited books will be returned to the firms at their own cast.
9. Conditional quotations are not acceptable.
10. The EMD of Rs.20,000/- (Rupees twenty thousand) only either in shape of Demand Draft or Banker's Cheque, drawn in favour of Principal, Panchayat College, Bargarh payable at Bargarh in any Nationalized Bank, is to be furnished along with the quotation.
11. The EMD will be refunded to the selected bidder only after completion of supply of all books.

Documents to be submitted along with the bid proposal:

1. Proof of GST Registration.
2. Copy of PAN Card of the Firm.
3. Audited Financial Statement of preceding three financial years.
4. Income Tax Return Certificate of preceding three financial years.
5. Clientele of the firm during last three years.



Principal
Panchayat College, Bargarh