

2012-13

PANCHAYAT COLLEGE, BARGARH

The Annual Quality Assurance Report (AQAR) of the IQAC

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All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

PANCHAYAT COLLEGE,

1.2 Address Line 1

COLLEGE ROAD

Address Line 2

RUHUNIA

City/Town

BARGARH

State

ODISHA

Pin Code

768028

Institution e-mail address

pcbargarh@gmail.com

Contact Nos.

06646-233192

Name of the Head of the Institution:

BINOD KUMAR SARANGI

Tel. No. with STD Code:

06646-233192

Mobile:

9437345292

Name of the IQAC Co-ordinator:

DR. PANDABA BEHERA

Mobile:

9439946830

IQAC e-mail address:

pcbargarh@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879): ORCOGN12757

1.4 Website address:

www.panchayatcollege.in

Web-link of the AQAR:

<http://panchayatcollege.in/wp-content/uploads/2015/05/AQAR-2012-13.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	76.00	2006	2011
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

10/07/2010

1.7 AQAR for the year (*for example 2010-11*)

2012-13

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR -2011-12 Submitted on Dtd. 20/10/2015
 ii. AQAR-2012-13 Submitted on Dtd 20/10/2015

1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

SAMBALPUR UNIVERSITY,
ODISHA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="06"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10 No. of IQAC meetings held	<input type="text" value="05"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Road Map for Promoting Quality education through Infrastructural Support

2.14 Significant Activities and contributions made by IQAC

- Formulation of plan of action and ensuring the execution of project
- Upgraded library by subscription to e-journals (EBSCO)
- More avenues for students to engage in community services
- Sensitizing students to ecological and environmental issues
- Seminars, conferences and invited talks arranged
- Empowering lady staff and students with life skills

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

* Attach the Academic Calendar of the year as Annexure.

Plan of Action :

- Proposed to construct Five Classrooms
- Proposed submitted to PWD, State Govt. for construct four Laboratory
- Proposal submitted to PWD, State Govt. for extension of library building
- Proposal submitted for construction of two boys hostel of 100 capacity each
- Proposal for continuation of NET/SET, NET coaching, Entry in Service and equal opportunity cell.
- Proposal for construction of College canteen
- Proposal for Tree plantation and Blood Donation Camp through extension activity of NSS.
- Proposal for organising a National seminar
- Proposed to Organise PTA meeting and alumni meeting to resolve the existing Land dispute in the college campus.
- Proposal to establish a new water supply channel from a newly dug well in the college campus and to renovate the existing water old supply pipeline and tanks.
- Proposal given to the Department of Higher Education, Government of Odisha to fill the vacant position (Both Teaching and Non-teaching) in the college.
- Proposed to adhere to the common minimum standard set by the Department of Higher education, Government of Odisha.

Achievements :

- ✓ The construction of Ladies Hostel (UGC sponsored) in progress. Utilization certificate of the first instalment of Rs. 40 Lacs submitted to UGC.
- ✓ Proposal for laboratory complex sanctioned and Construction started by PWD, Govt. of Odisha.
- ✓ Sanctioned order received for Construction of two boys' hostel and construction of building initiated by PWD, Govt. of Odisha.
- ✓ Fund received from UGC and coaching for NET/SET, Entry into service and Career Counselling started.

- ✓ Tree Plantation, Awareness camp for conservation of forest, Blood Donation successfully organised in collaboration with Local healthcare officials and forest department of the district.
- ✓ A national seminar on “Tulanara Alokare Gangadhara” organised with overwhelming participation of Faculty members and students on 27th and 28th July, 2012.
- ✓ PTA and Alumni Meet held inside the college seminar room and resolution taken to take appropriate action to resolve the land dispute.
- ✓ A New Well dug in the campus and old water supply pipe line replaced to ensure round the clock water availability for laboratories and Lavatories.
- ✓ Sanction received from DHE, Govt. of Odisha for temporary appointment on contractual basis against the existing vacant teaching positions.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐
 Management ☐ Syndicate ☐ Any other body ☒

Provide the details of the action taken

Management approved the plan of action after a detailed discussion with college authorities and formal sanction was given.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	04	00	00	00
UG	11	00	00	00
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	15	00	00	00
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Nil
Trimester	Nil
Annual	15

1.3 Feedback from stakeholders*

(On all aspects)

Alumni ☒ Parents ☒ Employers ☐ Students ☒

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
59	44	15	NA	NA

2.2 No. of permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
13	36	05	05	NA	NA	NA	NA	18	41

2.4 No. of Guest and Visiting faculty and Temporary faculty

06

Nil

Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	01	01
Presented papers	-	01	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Group Discussion

Use of ICT in classroom

2.7 Total No. of actual teaching days during this academic year

242

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

No

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Nil

08

Nil

2.10 Average percentage of attendance of students

62

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	156	13.2	15.7	29.8	39.7	77.6
B.Sc	112	55	58.75	13.75	24.7	71.43
B.Com	92	00	37.5	50	63.77	75
P.G	29	-	41	30	29	62

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC encourage and facilitate teachers to use the ICT facility and LCD projector in classroom teaching. IQAC suggested that the Teacher –In- Charge and Departmental heads meet at the beginning of each session to prepare the Annual Plan. The IQAC also provides its report of the academic performance of the college so that the Principal can act on it. The IQAC takes Student Feedback from outgoing students and gives a report to the Teacher In Charge.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	04	Nil	00
Technical Staff	20	14	Nil	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. IQAC regularly informs and encourages the faculty members to apply for research grants projects and grants to UGC/DST/DBT etc.
2. The college authorities provide all necessary infrastructural support including space for carrying out research work.
3. The students at their final year of graduation are also required to submit a paper on Environment, where teachers of different departments supervise the work of the students.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	01	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	01	-	-
Sponsoring agencies	-	-		-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : Nil

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="12"/>
National level	<input type="text" value="01"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS: Nil

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC: Nil

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="Nil"/>	College forum	<input type="text" value="01"/>	
NCC	<input type="text" value="02"/>	NSS	<input type="text" value="01"/>	Any other <input type="text" value="Nil"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Tree Plantation
- Blood Donation Camp
- Traffic Control during Dhanu Yatra
- AIDS Day Rally

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	20,2300Sq.Mtr	00	NA	20,2300Sq.Mtr
Class rooms	19	01	State Govt	20
Laboratories	08	00	NA	08
Seminar Halls	01	00	NA	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

- Initiation of e-admission process through Students Admission Management System.
- Computerisation of Account Section

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	42,478	-	42	5500/-	42,520	-
Reference Books	8008	-	00	00	8008	-
e-Books	-	-	-	-	-	-
Journals	05	-	02	-	09	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	07	01	02	00	01	01	10	
Added	-	-	-	-	-	-	-	
Total	07	01	02	00	01	01	10	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college has appointed two person who are expert in computer education to train the teachers and staff members to use the available computer in the computer lab. No networking or LAN facility has been established yet. The college has started e-governance through the college website. However, No special programme has been launched so far to networking and e-governance.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.25 Lacs
ii) Campus Infrastructure and facilities	4 Lacs
iii) Equipments	1.25 Lacs
iv) Others	0.5 Lacs
Total :	6 Lacs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

At the suggestion of the IQAC, The College has formed a Disciplinary committee, Anti-Ragging Committee and a Committee against Sexual harassment of Women headed by one Teacher of the College. The IQAC has also suggested that different committees should interact with students to inform them about facilities available in the college. The IQAC also suggested that opening of a Placement Cell would benefit the students.

5.2 Efforts made by the institution for tracking the progression

Individual departments, at the suggestion of the IQAC, try to keep track of the progress of their students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1531	88	00	00

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

	No	%
Men	1066	65.84

Women

No	%
553	34.15

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
409	127	162	642	02	1332	427	264	195	728	05	1619

Demand ratio 1:6

Dropout %: **31.75%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- UGC sponsored Career Counselling
- Entry in Service – UGC sponsored
- Remedial Coaching
- Proposal for Re-initiation of Net Coaching for PG students (UGC sponsored)

No. of students beneficiaries

267

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance:

i.	Career Counselling
ii.	Coaching for Banking, Railways, SSC and other competitive exam. in Entry into Service Scheme
iii.	NET/SET coaching for PG students

No. of students benefitted

232

5.7 Details of campus placement: Nil

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

Women's cell and NSS play a major role in bringing revolutionary changes in the college and society. Girls are trained to take a lead role. Legal awareness classes are provided especially to the girl students. The College also has NCC girls Wing which trains the girls to take leadership in various spheres of life. The College organise seminars on women empowerment.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

04

National level

Nil

International level

Nil

No. of students participated in cultural events

State/ University level

Nil

National level

Nil

International level

Nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	565	Rs. 21,66,052/-
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- i. Drinking Water Facility : Redressed
- ii. Renovation of Boys' and Girls' Common Room: Redressed
- iii. Security Issues of Girls residing in Ladies Hostel: Redressed

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Panchayat College aspires to have a transformational impact on students of various backgrounds enabling them to discover their inner potentialities through comprehensive education by inculcating qualities of human values, competence, confidence and excellence.

Mission:

- ❖ To instil scientific zeal and develop skilled human resource to contemporary challenges.
- ❖ To facilitate young adult learners with opportunities to hone their ethics, multidimensional personalities and leadership potential.
- ❖ To sensitize learners towards inclusive social concerns, human rights, gender and environmental issues.
- ❖ To build up conscious, law abiding, responsible and knowledgeable citizens.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Most of the Associate Professors of the college are members of Board of Studies of the Sambalpur University. The BOS are the statutory bodies' responsible for development of curriculum for Undergraduate courses.

6.3.2 Teaching and Learning

- ✓ Use of ICT
- ✓ Establishment of the course plan for every subject well before the commencement of each semester along with the course handouts which are made available to all students on the start of the academic year
- ✓ -PPT slides/PDF presentation] ARE shared with students

6.3.3 Examination and Evaluation

Unit Test system of formative evaluation.

6.3.4 Research and Development

Three Research Papers are published by the faculty members and two books with ISBN are published. A number of research projects have been submitted to UGC for funding.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Three new research journals are subscribed by the college to be used by the faculty members of the college. A number of major research equipments have been purchased in UGC funds.

6.3.6 Human Resource Management

Several faculties are given responsibility in different committee of the college basing on their ability and expertise.

6.3.7 Faculty and Staff recruitment

Recruitment of permanent teaching and non-teaching staff are made by the Govt. of Odisha on recommendation of Odisha public Service Commission. However, several guest lecturers and contract faculties are appointed at the college to complete assigned courses on time.

6.3.8 Industry Interaction / Collaboration

No Industry interaction or collaboration

6.3.9 Admission of Students

Admissions into all undergraduate courses are carried out under e-admission through Student Admission Management System (SAMS). Admission into post graduate studies are done on the basis of aggregate marks in the qualifying examination. The students having honours at degree level are given first preference in their respective subjects.

6.4 Welfare schemes for

Teaching	PF, Gratuity, Medical Insurance, Cash incentive for paper presentation, Pension Scheme
Non teaching	Medical Insurance, Loan facility, PF, Pension Scheme
Students	Social Service guild

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	State Govt	Yes	Principal and IQAC
Administrative	Yes	State Govt	Yes	DLC and Administrative Bursar

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable.

6.11 Activities and support from the Alumni Association

The college avail continuous support from Alumni members in resolving issues related to filling vacant Teaching positions by DHE, State Govt. of Odisha.

6.12 Activities and support from the Parent – Teacher Association

Continuous support and active participation of parents help the college authority to maintain discipline and students attendance in college.

6.13 Development programmes for support staff

Support staffs are encouraged to enrol themselves to various career development and vocational courses through IGNOU study centre in the campus.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree Plantation in the sides of the approach road to maintain greenery in the campus.
- Separate Dustbins pre provided to prevent random spilling of degradable and non-degradable wastes generated in the college.
- Efforts are made to maintain carbon neutrality in campus by promoting use of cycle inside the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- | | |
|-----|---|
| i. | Initiation of induction classes for fresher's |
| ii. | Student-teacher relationship |

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan	Action Taken
Proposed to construct Five Classrooms	Construction work started by PWD
Proposed submitted to PWD, State Govt. for construct four Laboratory	Construction work started by PWD
Proposal submitted to PWD, State Govt. for extension of library building	Extension work started by PWD
Proposal submitted for construction of two boys hostel of 100 capacity each	Hostel building construction in progress
Proposal for continuation of NET/SET, NET coaching, Entry in Service and equal opportunity cell.	Working in full swing
Proposal for construction of College canteen	Proposal under progress
Proposal for Tree plantation and Blood Donation Camp through extension activity of NSS.	conducted
Proposal for organising a National seminar	conducted

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i. Motivating students for computer education
- ii. Inculcating the habit of learning and student teacher relationship

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- i. Awareness campaign
- ii. Proper usage of electricity to save energy
- iii. Introduction of environmental studies as a course in all undergraduate programme

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Weakness:
Vacancy position both in teaching and non-teaching is alarming.

8. Plans of institution for next year

- Proposed to pursue the proposal submitted to state govt. for sanction of funds for college canteen
- Proposal for Construction of a double storied Indoor Game Complex and Boys Common Room from state govt. funding
- Proposal for construction Smart Class Room with ICT Facility
- Proposal for enrichment of laboratories with major scientific equipment from UGC and State govt. funds.
- Proposal for establishment of broadband network connectivity in various departments.
- Planning for improvement of coaching classes under career counselling and Remedial Coaching for slow learners.
- Proposed to implement Unit Test system in all subjects for formative evaluation of students' progress.
- Faculty members sensitised to apply for research Grants to UGC.
- Faculty members pursued to undergo refresher courses and doctoral research
- Proposed to motivate eligible faculty members to act as research supervisor and to publish research articles, Book chapters, Books etc in their respective disciplines.
- Proposed to move the government firmly to fill the vacant teaching and non-teaching positions in various departments with strong support and active participation of Alumni members, Parent – Teacher association and Governing Body of the college.

Name: DR. PANDABA BEHERA,



Dt.20.5.2015

Signature of the Coordinator, IQAC

Name: BINOD KUMAR SARANGI, dt.



Dt.20.5.2015

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
