

2013-14

PANCHAYAT COLLEGE, BARGARH

The Annual Quality Assurance Report (AQAR) of the IQAC

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All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

PANCHAYAT COLLEGE, BARGARH

1.2 Address Line 1

COLLEGE ROAD

Address Line 2

RUHUNIA

City/Town

BARGARH

State

ODISHA

Pin Code

768028

Institution e-mail address

pcbargarh@gmail.com

Contact Nos.

06646-233192

Name of the Head of the Institution:

BINOD KUMAR SARANGI

Tel. No. with STD Code:

06646-233192

Mobile:

9437345292

Name of the IQAC Co-ordinator: DR. PANDABA BEHERA

Mobile: 9439946830

IQAC e-mail address: pcbargarh@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879): ORCOGN12757

1.4 Website address: www.panchayatcollege.in

Web-link of the AQAR: <http://panchayatcollege.in/wp-content/uploads/2015/05/AQAR-2013-14.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	76.00	2006	2011
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY 20/07/2010

1.7 AQAR for the year (for example 2010-11) 2013-14

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR-2011-12 Submitted on Dtd. 20/05/2015
- ii. AQAR-2012-13 Submitted on Dtd. 20/05/2015
- iii. AQAR-2013-14 Submitted on Dtd. 20/05/2015

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid C 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

SAMBALPUR UNIVERSITY,
ODISHA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme	NO	UGC-CE	NO
UGC-Special Assistance Programme	NO	DST-FIST	NO
UGC-Innovative PG programmes	NO	Any other (<i>Specify</i>)	
UGC-COP Programmes	NO		

2. IQAC Composition and Activities

2.1 No. of Teachers	06					
2.2 No. of Administrative/Technical staff	02					
2.3 No. of students	01					
2.4 No. of Management representatives	01					
2.5 No. of Alumni	01					
2.6 No. of any other stakeholder and community representatives	02					
2.7 No. of Employers/ Industrialists	01					
2.8 No. of other External Experts	01					
2.9 Total No. of members	15					
2.10 No. of IQAC meetings held	05					
2.11 No. of meetings with various stakeholders:	No.	05	Faculty	02		
Non-Teaching Staff	02	Students	Alumni	01	Others	-

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Formulation of plan of action and ensuring the execution of project
- Upgraded library by subscription to e-journals (EBSCO)
- More avenues for students to engage in community services
- Sensitizing students to ecological and environmental issues
- Seminars, conferences and invited talks arranged
- Empowering lady staff and students with life skills

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

* Attach the Academic Calendar of the year as Annexure.

Plan of Action :

- Proposed to pursue the proposal submitted to state govt. for sanction of funds for college canteen
- Proposal for Construction of a double storied Indoor Game Complex and Boys Common Room from state govt. funding
- Proposal for construction Smart Class Room with ICT Facility
- Proposal for enrichment of laboratories with major scientific equipment from UGC and State govt. funds.
- Proposal for establishment of broadband network connectivity to various departments.
- Planning for improvement of coaching classes under career counselling and Remedial Coaching for slow learners.
- Proposed to implement Unit Test system in all subjects for formative evaluation of students' progress.
- Faculty members sensitised to apply for research Grants to UGC.
- Faculty members pursued to undergo refresher courses and doctoral research
- Proposed to motivate eligible faculty members to act as research supervisor and to publish research articles, Book chapters, Books etc in their respective disciplines.
- Proposed to move the government firmly to fill the vacant teaching and non-teaching positions in various departments with strong support and active participation of Alumni members, Parent –Teacher association and Governing Body of the college.

Achievements :

- ✓ Proposal sanctioned for construction of college canteen and work began by PWD, Govt. of Odisha.
- ✓ Proposal Sanctioned and construction of Indoor Sport Complex and Boys common Room and work began by PWD.
- ✓ Proposal for construction of Smart Classroom with ICT facility under consideration.
- ✓ A number of new equipment purchased from state and UGC fund for science laboratories.

- ✓ Broadband connectivity established to various department to be used in classroom teaching and research of the faculty members.
- ✓ Remedial coaching and Career Counselling are in full swing.
- ✓ Unit test system proposal considered by the academic council of the college to be implemented in next academic session for formative evaluation for students of all subjects.
- ✓ A number of faculty members (Nos 03) submitted minor research project proposal to be funded by UGC and are under consideration.
- ✓ Three senior faculty members got themselves registered as a Ph. D supervisor in Sambalpur University and registered three (03) students under Ph. D programme.
- ✓ A number of research papers, Books and Book Chapters published by several faculty members of different disciplines.
- ✓ Three faculty members participated in refresher courses organised by Sambalpur University under faculty development programme.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Management approved the plan of action after a detailed discussion with college authorities and formal sanction was given.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	04	00	00	00
UG	11	00	00	00
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	15	00	00	00
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Nil
Trimester	Nil
Annual	15

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
59	44	15	NA	Nil

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
09	35	11	04	-	-	-	-	20	39

2.4 No. of Guest and Visiting faculty and Temporary faculty

11

-

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	01	01
Presented papers	-	01	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Group Discussion
Regular conduct of Departmental Seminar
Use of ICT in Class room Teaching

2.7 Total No. of actual teaching days during this academic year

242

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-

06

-

2.10 Average percentage of attendance of students

67%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	201	14.80	13	32.5	30.2	84.00
B.Sc	112	50.6	62.06	22.9	14.9	77.70
B.Com	15	09.3	20.0	26.7	49.3	75.8
M.A	24	-	41.6	45.8	-	87.4
M.Sc	02	-	-	100	-	100
M.Com	16	-	12.5	75	-	87.5

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC conduct periodic meeting with each and every department and cells and closely monitor the progress and advice as when necessary.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	05	Nil	Nil
Technical Staff	20	14	Nil	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Motivated to apply for Minor and Major Research Projects to UGC.
- The college authorities provide all necessary infrastructural support including space for carrying out research work.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	03
Outlay in Rs. Lakhs	-	-	-	Rs. 7,30,000/-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	01	-	-	-
Sponsoring agencies	-	College	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="20"/>
National level	<input type="text" value="02"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="Nil"/>	College forum	<input type="text" value="01"/>		
NCC	<input type="text" value="01"/>	NSS	<input type="text" value="01"/>	Any other	<input type="text" value="Nil"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Tree Plantation and Forest conservation awareness Camp
- Blood Donation Camp

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	20,2300Sq.Mtr	00	NA	20,2300Sq.Mtr
Class rooms	20	01	State Govt	21
Laboratories	08	00	-	08
Seminar Halls	01	00	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	00	01	UGC	01
Value of the equipment purchased during the year (Rs. in Lakhs)	-	8.5	UGC	8.5
Others	-	-		-

4.2 Computerization of administration and library

- Proposal passed by the academic council for Library automation.
- New Desktop Computers and High Speed Internet connectivity established in the office.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	42,520		61	12000/-	42,581	-
Reference Books	8008		20	3000/-	8028	-
e-Books	-	-	-	-	-	-
Journals	09	-	-	-	09	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	17	01	07	Nil	01	01	10	-
Added	06	Nil	Nil	Nil	Nil	Nil	Nil	-
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Though no dedicated programme for training to teachers and staff for computer and internet , Two computer proficient person has been appointed by the college to make the teacher and staff members learn the use of computer.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.25 Lacs
ii) Campus Infrastructure and facilities	4 Lacs
iii) Equipments	2 Lacs
iv) Others	0.75 Lac
Total :	7 Lacs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC conduct periodical meeting with the teacher in charge of anti-ragging cell, Anti-sexual harassment cell, Grievance Redressal cell, Student help desk , NET/SET coaching, Career counselling, SC/ST cell, Equal opportunity cell , Yoga cell, protection of rights of girls, Physically challenged grievance cell to improve student support system time to time.

5.2 Efforts made by the institution for tracking the progression

The Progress of students is tracked at the departmental level through Unit test and departmental seminar (departmental seminar are conducted once in a week). IQAC assess the progress of students of all the departments through meeting with respective faculty members periodically and advise them accordingly as when required.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1528	80	-	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	1154	72		454	28

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
427	264	195	728	05	1619	477	266	173	686	06	1608

Demand ratio 1: 5

Dropout %: **23.10%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- UGC sponsored Career counselling
- Banking, Railway, Postal, SSC, and other competitive examination in Entry into Service Scheme supported by UGC
- NET/SET coaching supported by UGC

No. of students beneficiaries

287

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- | | |
|------|--|
| i. | NET/SET Coaching |
| ii. | Career Counselling |
| iii. | Remedial Coaching |
| iv. | Coaching for Banking, Railways, SSC and other competitive examination in entry into service scheme supported by UGC. |

No. of students benefitted

5.7 Details of campus placement: Nil

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	-	-	-

5.8 Details of gender sensitization programmes

Women's cell and NSS play a major role in bringing revolutionary changes in the college and society. Girls are trained to take a lead role. Legal awareness classes are provided especially to the girl students. The College also has NCC girls Wing which trains the girls to take leadership in various spheres of life. The College organise seminars on women empowerment.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	658	Rs. 26,67,532/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: College Canteen : Redressed
Boys Common Room: Redressed

Criterion – VI

6. Governance, Leadership and Management

Panchayat College aspires to have a transformational impact on students of various backgrounds enabling them to discover their inner potentialities through comprehensive education by inculcating qualities of human values, competence, confidence and excellence.

Mission:

- ❖ To instil scientific zeal and develop skilled human resource to contemporary challenges.
- ❖ To facilitate young adult learners with opportunities to hone their ethics, multidimensional personalities and leadership potential.
- ❖ To sensitize learners towards inclusive social concerns, human rights, gender and environmental issues.
- ❖ To build up conscious, law abiding, responsible and knowledgeable citizens.

6.2 Does the Institution has a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The senior faculty members and Faculties of PG departments (09) actively participate in the Board of Studies meeting at Sambalpur University and contribute in the curriculum development.

6.3.2 Teaching and Learning

- Use of ICT facility for teaching and learning process.
- Interactive smart board in classroom teaching.

6.3.3 Examination and Evaluation

Unit Test System for formative evaluation for promotion of students

6.3.4 Research and Development

Three Minor Research projects have been submitted to UGC from the faculties of English department and History department.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Proposal for library automation has been passed in Academic council meeting.
- Purchase of Interactive Smart board
- Extension of existing library building is going on.

6.3.6 Human Resource Management

The college assess the proficiency its faculties and distribute the work properly to extract maximum work from them.

6.3.7 Faculty and Staff recruitment

Recruitment of faculties is being done by the State govt. on recommendation of Odisha Public Service Commission. However, the college appoints guest lecturers to complete the course timely.

6.3.8 Industry Interaction / Collaboration

The college has no industrial link or collaboration.

6.3.9 Admission of Students

Admission of the students is done on merit basis via e-admission process through student Admission Management System. Admission into post graduate studies is done on the basis of aggregate marks in the qualifying examination. The students having honours at degree level are given first preference in their respective subjects

6.4 Welfare schemes for

Teaching	PF, Gratuity, Medical Insurance, Cash incentive for paper presentation, Pension Scheme
Non teaching	Medical Insurance, Loan facility, PF, Pension Scheme
Students	Social Service guild

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	Principal and IQAC
Administrative	Yes	District Level Consultant	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No
For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable.

6.11 Activities and support from the Alumni Association

- Alumni Association help the students in getting placement in higher education institutes.
- Helps the college faculties to resolve the issues related to land disputes which have been there since long.
- College take suggestion and support from its alumni in academic and administrative matter as when required.

6.12 Activities and support from the Parent – Teacher Association

Parent Teacher association meeting is conducted where the parents are informed about the progress of their wards. They are also requested to take interest in the study of their wards at Home.

6.13 Development programmes for support staff

The support staffs are encouraged to use computer available in the college and in the office as the college admission is totally computer based. There are two computer technicians in the college and the support staffs are taking computer training from them.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- A number of trees have been planted in the campus to maintain greenery in the campus.
- A number of Dustbins have been installed separately for Biodegradable and Non-biodegradable waste management and to keep the campus clean.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

i.	Green, plastic free campus
ii.	AIDS awareness programme continues

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

Plan	Action Taken
Proposed to pursue the proposal submitted to state govt. for sanction of funds for college canteen	Under consideration for funding by the state govt.
Proposal for Construction of a double storied Indoor Game Complex and Boys Common Room from state govt. funding	Construction work began by PWD
Proposal for construction Smart Class Room with ICT Facility	Proposal sanctioned by the state govt and work started.
Proposal for enrichment of laboratories with major scientific equipment from UGC and State govt. funds.	New equipment purchased.
Proposal for establishment of broadband network connectivity to various departments.	Broadband connections established
Planning for improvement of coaching classes under career counselling and Remedial Coaching for slow learners.	
Proposed to implement Unit Test system in all subjects for formative evaluation of students' progress.	Implemented
Sensitised to apply for research Grants to UGC.	Done.
Faculty members pursued to undergo refresher courses and doctoral research	Done
Proposed to motivate eligible faculty members to act as research supervisor and to publish research articles, Book chapters, Books etc in their respective disciplines.	Done
Proposed to move the government firmly to fill the vacant teaching and non-teaching positions in various departments with strong support and active participation of Alumni members, Parent – Teacher association and Governing Body of the college.	Done

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Go green : one student-one plant
2. Inculcating habit of Punctuality among students and faculties.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- i. Awareness campaign to conserve forest
- ii. Awareness campaign for solid waste and Bio-waste management

7.5 Whether environmental audit was conducted? Yes No N

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The institution conducted an internal SWOT analysis to identify its strengths, weaknesses, opportunities and threats and is devising plans for future developments accordingly

8. Plans of institution for next year

- Proposed to develop Air-conditioned smart room cum conference hall with Surrounding Sound system, Interactive Smart Board, LCD Projector using funds from UGC and State Govt. Fund
- Proposed to develop Language laboratory to develop communication skill in the student
- Proposal to construct two classroom from state govt. funding
- Proposal to pursue strongly to get funding for construction of college Canteen from state Govt. Funding Scheme
- Proposal for construction of New Main Entrance Gate using state govt. funding
- Proposal to start Bachelor degree in Computer Science in the college
- Proposal to begin 50 seated Bachelor in Education (B.Ed) programme
- Planning to switch over from Annual system to Semester System with Choice based Credit System
- Proposal to upgrade the existing library automation system from old format to UGC recommended Library Management System
- Proposal to Launch a dynamic webpage of the college with updated data content
- Proposal to develop IQAC office for smooth conduction quality assurance
- Proposal to pursue the state govt. to fill up the vacant teaching and non-teaching post

Name: DR. PANDABA BEHERA,



Dt.20.5.2015

Signature of the Coordinator, IQAC

Name: BINOD KUMAR SARANGI, dt.



Dt.20.5.2015

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
