

The College Development Council Meeting was held on dt 20.07.2024 at 12.45 in Room NO-11 under the chairmanship of principal Panchayat College Bargach and the above signatories members ^{whose present} following points was discussed unanimously and the decision was taken under the consideration.

- At first principal Dr. Nabeel Seth welcomed all staff members to the meeting and said the purpose of the meeting.
- Principal suggested to all members that the electrification work of IDP building will be done from college fund and it was approved by all staff members i.e. from self finance fund BEd/C se.
- As it is a campus college the P2 class will be held in IDP building having 11 number of room 10 class room at a point of time and one teacher common room will be used for the said purpose till alternative arrangement is made by Govt.
- College library should be used by staff members frequently as it has been developed well with all amenity and ambience.
- No staff member should hold the book borrow from library more than stipulated period of time and make it convenient for the use of students & other staff members.
- The payment of audit for SSR which is around one lakh eighteen thousand processing fees will be paid from PL Account and the committee authorized principal to meet the expenses as it is necessary of existing PL Fund.

- To admission will be commenced from 22 July, all staff member should keep duty assign and not assign as and when it is necessary.
- The inter department Stock verification will be done by neighbour department to maintain transparency.
- The PTA Meeting will be notified shortly and the teacher should remain present and notes the grievance & suggestion of parents for healthy teaching learning atmosphere.
- The Eco-club must be work in active mode. it should collect and enroll volunteer, do documentation work properly of all activities.
- The grievance cell should meet frequently at least in a month and enlist grievances through proper forum on stipulated time as per the expectation of students.
- Dr B P Mohanty appraised the house the first phase audit has been completed and the 2nd phase will begin very soon.
- On behalf of ISAC additional information may be sought and the department should supplement the short information as it is the normal process of ISAC.
- The Master timetable should be reloaded on website as soon as possible as it is necessary.
- Dr Sehan Bishi informed the house about that the timetable has been prepared as standard & expected.
- Ms S. Sethi appraised the house about short gaps between theory and practical examination and
- 150 No. of seats OBC girls hostel has been approved/sanctioned by govt of odisha ST & SC Dept, M & BC W. Dept order no 3441 Dated 13th Feb 2024 to our college. it will be constructed in place of damaged principal & Supdt quarter.

asked principal and examination section to make
of convenience for students having GE & honours program.

- Sri H. Dhru offered a vote of thanks to the
chair and the staff members, the meeting declared
end by the principal.

College Development Council meeting

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Date 02 08 24

The college Development committee was held on dated 02/08/24 at 3:30 P.M in Room NO 32 to discuss different issues of the college. The principal Dr. Rakul Singh Presides over the meeting and Administrative Officer Prof. V. C. Mahapatra, B. DUL Account Officer and all HODS were present for the meeting.

1. Subal Meher HOD Political Science
2. 689/05 909 3891 9010
3. Bharu Poojash DCS, HOD, Commerce
4. Janmajaya Padhan HOD, T.E (B.E.D.)
5. Kabita Sa Logic & Philosophy
6. Anindita Nanda Education
7. Sasmith Sahu Geography (T.E.)
8. Kreshna Ranjit Sahoo HINDI
9. Sushama Sanskrit
10. Venu Patel Psychology
11. Dr. Anjali Dash HOD, Economics
12. Hrudananda Bhuie Sociology
13. Resali Dash Mathematics
14. Dr. Apsa Nanda Physics

• Under the chairmanship of principal and the presence of above mentioned members of College development committee the following issue was discussed under consideration and decision was taken unanimously.

- Meeting was started with welcome speech by principal. he expressed the theme of the meeting.
- Principal suggested, the internal examination will be held simultaneously and the examination

Section will conduct in examination, all members of the Committee agreed on this matter.

- principal said that every department will provide money receipt of form filled, of the right of the students. all staff members accepted the proposal.
- principal approved there should be a hostel yearmark quarter for hostel Superintendent to properly monitor the hostel students. the proposal also unanimously accepted by staff members.
- ✓ for improvement in level quality in the college canteen it will be tendered with proper tender as per guideline.
- Due to shortage of staff, classroom and infrastructure the Committee will give proposal to the authority for the separation of +2 wing in future.
- members suggested the guesthouse building should be tendered properly, during emergency it will benefit for all.
- Smart Classroom will be properly use as per guideline for the benefit of the students. proposal will be given to govt for more additional smart classroom, BT Lab will be updated. boys toilet will be renovated.
- for e-library more numbers of systems, AC, internet, aluminium doors, more infrastructure are needed.
- Very soon printed lesson plan, progress register will be provided to faculties. Prof B. B. Satpathy is the

exchange of it.

- Need to reform examination section & structure for external examination, use of contingency receipt & fee deposit etc.
- Prof U C Mahapatra briefly highlighted all proposal and suggested in committee about College Anthem as a part of discipline which in sound systems to be played at morning session (forum).
- Prof B.P Das Account Bursar said bill, voucher should be clear till date cash book should updated. Superintend to ensure that all start of work are completed.
- Dr Anjalee Das suggested that the equal distribution of infrastructure among the dept. She asked for a smart class room. principal assured to use room no. 09 (master's) for Economic dept with dept of History.
- Addl Admn bursar expressed their view, and said it is necessary to install light, fan in botany lab.
- Ladies toilet of physc dept should be proper water supply and cleanliness.
- Dept of Geography, Statistic, & Sociology is functioning without infrastructure, Table, Chair, notice board, Almirah, green board, lab equipment for geography dept with two separate classrooms are needed.
- In view of the retirement of paramanada sahu one attendant will be appointed for staff common room by following proper procedure.
- Sixteen (16) numbers of pen push notice board will be purchased.
- ✓ Wifi wi-fi will be installed at the E-library and the fund will be contributed from BED self financing.

College Development Committee
held on 27/08/24

The college Development committee meeting was held on 27/08/24 at 3.30 p.m in the Conference Hall, under the chairmanship of principal Dr. Rakul Singh to discuss about various issues of the college.

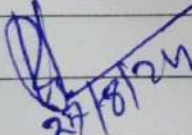
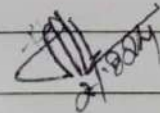
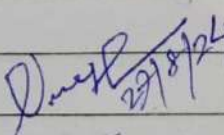
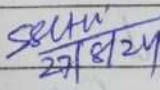
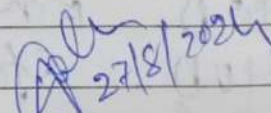
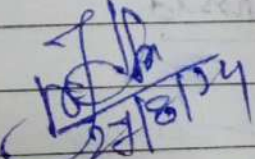
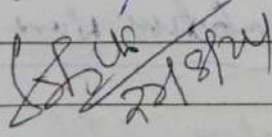
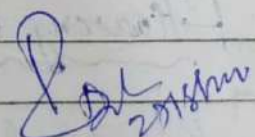
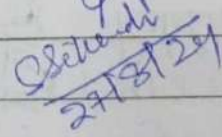
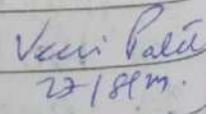
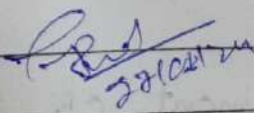
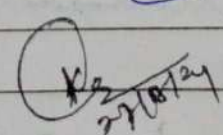
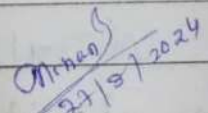
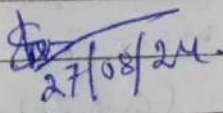
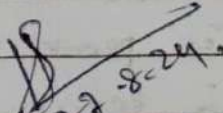
members present

- 1) Dr. V.C. Mahapatra, Ad. Bursar. *[Signature]* 27/8/24
- 2) Prof. B.P. Das, AE, Bursar. *[Signature]* 27/8/24
- 3) Dr. B.P. Mahapatra, AE, Bursar. *[Signature]* 27.8.2024
- 4) HOD. Pol. Sc. *[Signature]* 27/8/24
- 5) HOD. Odia. *[Signature]* 27/8/24
- 6) HOD. Hindi. *[Signature]* 27/8/24
- 7) HOD. Sans. *[Signature]* 27/8/24
- 8) HOD. Psy. *[Signature]* 27-8-24
- 9) HOD. Philo. *[Signature]* 27/8/24
- 10) HOD. Socia. - *[Signature]* 27/8/24
- 11) HOD. Edm. *[Signature]* 27/8/24
- 12) HOD. Phy. (for). *[Signature]* 27/8/24
- 13) HOD. Chem. *[Signature]* 27/08/2024
- 14) HOD. Math. *[Signature]* 27/08/24
- 15) HOD. Bot. *[Signature]* 27/08/24
- 16) HOD. Zool. *[Signature]* 27/08/24
- 17) HOD. BED. *[Signature]* 27/8/24
- 18) HOD. Co-ord. *[Signature]* 27/8/24
- 19) HOD. Co-ord. *[Signature]* 27/8/24
- 20) HOD. Eng. *[Signature]* 27/8/24
- 21) HOD. Statist. *[Signature]* 27/8/24
- 22) HOD. Geography. *[Signature]* 27/08/24
- 23) HOD. Logic & Phi. *[Signature]* 27/08/24
- 24) HOD. Eng. *[Signature]* 27/8/24
- 25) HOD. Eco. *[Signature]* 27/8/2024

Following resolutions were passed

- Committee decided to enhancement of salary of outsourcing and other peon as per Govt guideline and regularization and in peon getting salary directly are to be included in the outsourcing.

- As per govt order and regulation committee decided to proper remuneration for hostel staff members.
- Time table will should be reflected on his display board and his total class, class room and name of his faculties members will be mentioned on his time table.
- Members staff of his committee decided to appoint a Bahadur in his boys hostel.
- Staff members decided to conduct PTA meeting as departmental level very soon and present his issue his students, teaching learning process & other problems.
- principal encouraged his staff members to organized state level & departmental level seminar for his benefit of his students.
- Academic Burzar suggested to all HOD to study model syllabus as per prescribed by the government. to solve his present situation his MAP 2020 going to implement his very soon.

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